

## Aylesham Parish Council October Meeting 2017

Thursday 12th October 2017, at 19:00,  
Aylesham House, Dorman Avenue South, Aylesham.

<b>1. Those Present</b>
J. Cartledge (Chair), M. Townsend (Vice Chair), C. Price, B. Morgan, K. Sutcliffe, L. Prescott, T. Johnstone, T. King (Cllrs), K. Razzell (Asst Clerk), Cllr S. Manion (KCC).
<b>2. Apologies</b>
M. Brannigan (Parish Clerk), Cllr L. Keen
<b>3. General Declarations of Interest</b>
Pecuniary and Other Significant and Voluntary interests, where applicable, will be made and recorded against each relevant agenda item. Each member will declare their interest and act in accordance with Standing Orders when a relevant item on the Agenda is discussed.
J. Cartledge, M. Townsend, K. Sutcliffe Aylesham 4 Aylesham

<b>4. Minutes of Previous Meeting and Matters Arising:</b>	
<b>Outline</b>	<b>Action/Resolution</b>
KS proposed and TJ seconded that these were a true record - all agreed.	

<b>5. Public Representation Notified to Clerk in Advance of Meeting:</b>	
<b>Outline</b>	<b>Action/ Resolution</b>
No requests were made by the Public to speak.	

<b>6. DDC, County Cllr, District Cllr Reports:</b>	
<b>Outline</b>	<b>Action/Resolution</b>
<p>Cllr Steve Manion            Asked for people to have a say about the 2018/2019 budget consultation on the Kent County Council website. There is opportunity to give any general views or suggestions.</p> <p>With regards the the bus problems, there is a meeting being held with Stagecoach on Monday 15th October, as they are inundated with problems and improvements need to be made. Cllr T Johnstone asked for the bus pass request information (as discussed at last month's meeting) to be given to Stagecoach at the meeting.</p> <p>Cllr S. Manion asked about the reinstatement of double yellow lines at the bottom of Dorman Avenue North by the Post Office to Market Place, and also making Cooting Road two way rather than one way.</p> <p>Cllr Linda Keen            Cllr L Keen commended the Parish Clerk (who was unfortunately absent) on her letters to Stagecoach regarding the recent bus problems. Unfortunately Stagecoach's response was not great. A</p>	<p>.</p> <p>Cllr S. Manion to look into double yellow lines, and Cooting Road.</p>

<p>special scrutiny meeting will be held with Stagecoach, DDC and KCC in attendance. Public speaking will be allowed at this, Cllr L Keen to inform the Parish Council when it will be.</p> <p>Cllr L Keen raised concerns about Nick Evans and Emily Barnes (DDC) posts that are funded by the developers, are ending in March and October next year. Cllr L Keen to hold a meeting with DDC for the retention of their posts. To which the Parish Council gave their full support.</p> <p>Gordon Measey has been written to regarding making Cooting Road two way, and to take away the bus stop. There has been no reply as yet, but the Police support this, negotiations are yet to start with Kent County Council.</p> <p>Cllr L Keen asked about the work taking place in the Market Square on the Memorial, a local resident had made enquiries to her about there being no access to walk through the square, a notice has been placed on the railings to say that the works will take a maximum of 4 weeks.</p> <p>Junction 21 was raised by the Parish Council to Cllr L Keen, who was asked to chase this. Cllr L Keen said she will continue to pursue this matter, and contact Charlie Elphicke MP.</p>	<p>Cllr L Keen to pursue about Junction 21, and contact Charlie Elphicke MP.</p>
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<b>7. Correspondance:</b>		
<b>From</b>	<b>Outline</b>	<b>Action/Resolution</b>
Kent Technology Solutions LLP	CCTV for Aylesham House. The company were approached after seeing an offer online, however this needs to be revisited.	M. Townsend to look into this further.
Nominate NOW	Nominate NOW in the Countryside Alliance Awards 2017 – the nomination of local businesses.	Clerk to look into this further, and send to all the Cllrs to nominate.
Victim Support	Letter request for financial support. This is something that the Parish Council always give to. It was felt that this year the donation be increased to £100.	Proposed by B. Oliver seconded by C. Price. Motion carried, all in favour.

Aylesham Community Village Hall	Seeking a member of the Parish Council to serve on the committee as a representative of the Parish Council. It was decided for T. King to go onto the Committee.	Clerk to respond informing them that T. King will go on the Committee
Oil Club	Local Heating Oil Club who have asked the Parish Council to inform local residents of this.	Clerk to inform residents via the website and notice board.

#### 8. Planning Applications:

Ref No	Outline	Action/Resolution
No Planning Applications Received to discuss at the meeting.		
Fomer Legion Club	The Parish Council have successfully obtained an ACV (listed as Community Asset) on the former Legion building, it was noted well done to everyone for achieving this.	
Former Greyhound Public House	A proposal for housing on the former Greyhound Pub was sent to the Parish Council, there were no objections raised for this. However any Section 106 money from this project would be sought.	

#### 9. Grant Applications:

Outline	Outline	Action/Resolution
Freedom Leisure	Seeking grant to assist with funding of Firework Night on New Year's. Sum requested £4,000. More information for this Grant was received from Freedom Leisure, as a result from last months meeting.	PC did not grant any amount. Proposed by B. Oliver, seconded by T. Johnstone. Motion carried, all in favour.

**10. FINANCE & ACCOUNTS (monthly reconciliations and accounts always available to view)**

Action Item	Resolution
a) The outlined expenditure approval	Proposed by B. Morgan, seconded by T. Johnstone. Motion carried all in favour.
The Affinty Water bill, British Gas bill and Kent Office Solutions invoices for the printer and office equipment (as discussed at the September Meeting) were brought to the Councillors attention.	Proposed by B. Morgan, seconded by T. Johnstone. Motion carried all in favour.

Expenditure			
Cheque No			Sept 17
3204	K. James	Reimbursement For Key Cutting – Windows	9.00
3205	K. James	Reimbursement for cleaning products	72.86
3206	Cancelled Cheque	n/a	n/a
3207	Cancelled Cheque	n/a	n/a
3208	Cancelled Cheque	n/a	n/a
3209	Karllee Construction	Cornwallis Avenue Bus Shelter Emergency Repairs	258.00
3210	M. Brannigan	Parish Clerk September Salary	1,033.83
3211	K. Razzell	Assistant Clerk September Salary	734.28
3212	Ovendens	Bollard Installation, Dorman Avenue North Parish Council Car Park. Invoice Number 997	1,680.00
3213	J. Mills	Plumbing Services for Aylesham House	60.00

3214	Kent Office Solutions	Stationery for Parish Council Office	235.47
3215	Clives Window Cleaning Services	Window Cleaning for Aylesham House. Invoice Number 14	22.00
3216	M. Brannigan	Reimbursement for Stationery and Stamps	11.76
SO	Cleaner	September Salary	244.48
DD	B&CE Holdings LTD	Employee Pension Contributions	71.38
DD	EDF Energy		43.00
<b>TOTAL</b>			<b>4,476.06</b>

<b>11. Aylesham Development:</b>	
<b>Outline</b>	<b>Action/Resolution</b>
<p>A meeting was held on 28th September 2017 with the developers, Cllr M. Townsend went through what was discussed:</p> <p>The importance of maintaining Public Rights of Way, and preserving them. Going forward, the developers will contact the Parish Council for consultation once they have the next phase site layout worked out.</p> <p>Regular meetings to be held between the developers and the Parish Council.</p> <p>A snagging list was discussed, various items on there included: planter beds outside shops, paved areas – grass growing through them, tactile pavement, service ducting, and junction 21. This was stated as delayed due unforeseen problems with land/design this has now been resolved, Highways England obtaining the necessary consents, infringement on land which there was a consultation for, the Parish Council expressed that locals are losing faith in this project. Cllr Keen who was at the meeting, will write to KCC regarding to get the project moving.</p> <p>Inadequate lighting along Cooting Road was raised, awaiting a response from DDC for this. The landscaping along gthe new road is not good, and needs tidying up. Insufficient lighting in Market Square which is dangerous. Verges are a mess this is a responsibility for the developers. Parking within the new development, workers parking their vehicles was raised as people who live there cannot get out. It was enquierd by the Parish</p>	

<p>Council whether the developers could possibly put land aside for a pub/restaurant, it was stated that this was not in the main plans, however it was suggested that the Parish Council hold talks with DDC about this, it was not a no but a lot more talking is needed to get it. The developers could be onboard to give up land to accomodate this if they were get the same amount of houses back. There was discussions to have cycle racks placed in the village, the lack of litter bins in the new development. Litter bins will be put in. These need to be included on every phase. Concerns were raised about some homes being able to see in the the new school, the Parish Council suggested that a pathway with trees be placed in situe.</p>	
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<b>12. Memorial Update:</b>	
<b>Outline</b>	<b>Action/Resolution</b>
<p>The Councillors confirmed that all is going well for this project. The War Memorial monument will unfortunately not be in place for November, this is out of the Parish Council’s control due to specialist stone being required, however the monument will be in place by Spring 2018. The Miners Memorial will be in place as soon as it is available to be, there will be four benches, two for the Miners Memorial, and two for the War Memorial, so that people can sit down and take in their thoughts.</p>	<p>Nick Evans (DDC) to take photographs/publicis e.</p>

<b>13. Aylesham House:</b>		
<b>Topic</b>	<b>Outline</b>	<b>Action/Resolution</b>
Decor	Cllr C Price raised the current decor of Aylesham House, highlighting that it	A meeting will be scheduled in the new year for this.

<b>14. Committees Update:</b>		
<b>Committee</b>	<b>Outline</b>	<b>Action/Resolution</b>
Recreation & Facilities	<p>Snowdown play park is installed, Playdale who did the installation needs to inspect it, move the toilet, fencing etc then it is complete. Cllr L Prescott raised concerns that he did not feel the Parish Council got value for money.</p> <p>Benches for the village, the</p>	<p>Discuss this at the next Comittee meeting, if they don’t</p>

	<p>Committee is awaiting quotes to install the four benches. Ovenden, Fine View and Karllee Construction have been approached for this. Benches to be installed on paving slabs.</p> <p>Flytipping signs are being installed next week around the village.</p> <p>The replacement bus shelter for Cornwallis Avenue the Committee has found one suitable but it is too short.</p> <p>Motorbikes – it was suggested for motorbike gates to be used in jitty’s to stop them cutting through, especially to Spinney Woods.</p> <p>Cllr C Price noted that Noticeboards were placed on the Agenda, and to speak to DDC.</p> <p>White gates to village – these look to be at a cost of £275 - £400 each, there are 5 entrances to the village, instead place them on the main entrances. This could be a big project, which will be brought to the Parish Council at the appropriate time.</p>	<p>feel it is, report back at the next Parish Council meeting.</p> <p>More quotes to be obtained and then sent to insurance.</p>
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<b>15. Christmas Festivities</b>	
<b>Outline</b>	<b>Action/Resolution</b>
<p>Aylesham 4 Aylesham are looking to hold a Christmas event within the village. The first taking event place on 25th November this will be a siting of a Christmas tree with lights, the second event of a Carol Concert with mulled wine and mince pies in the Market Square, to be held on 21st December. Barratt Homes have offered a donation of £200 towards the lights.</p> <p>A local resident had offered the use of a tree from their garden, however the Parish Council discussed the matter and it was felt that a non root ball tree this year would be most appropriate.</p> <p>An Event Management Plan and Event Licence for this will need to be sought from DDC.</p>	<p>Full permission granted.</p> <p>Proposed by T. Johnstone, seconded by B. Morgan</p> <p>Motion carried, 5 in favour, 1 against.</p>

**16. S106 Skatepark Update:**

Outline	Action/Resolution
Park Leisure who quoted for the play equipment has gone into liquidation, however Jupiter have taken on their role. Jupiter and another company Kompan are looking to provide the equipment for the park. The Parish Council are awaiting discounts from Kompan for this before a decision is finalised. The groundworks/tarmac will be contracted out. All in all the whole project is moving forward. There is hope to include circuit training equipment within the project which could be used by local companies, therefore creating an income for us. DDC have given a lease, the Parish Council are looking to seek more than 25 years.	

**17. Fly Tipping:**

Outline	Action/Resolution
Flytipping of metal pieces on Kings Road – there has been no feedback. It was reported to DDC however they have not been removed.	Clerk to chase DDC.

**18. Next Meeting:**

Outline	Action/Resolution
Agreed to be held on Thursday 9th November 2017.	

**19. Items for Next Agenda:**

Outline	Action/Resolution

**20. AOB:**

Outline	Action/Resolution

Motorbikes - An Aylesham Update meeting was held at Dover District Council, where Kent Police were in attendance. Cllr M Townsend gave an update to the Parish Council regarding this. Kent Police repeated to Cllr M Townsend what everyone is already aware of, that they confiscated a motorbike . They gave assurances that they are working on the matter, that they have more resources now and will concentrate on the matters within Aylesham. Cllr T Johnstone suggested to bridge a gap with the youth. E Barnes (DDC) and Cllr J Cartledge are looking for tracks for the motorbikes to use, there is currently one in Coombe Valley, it was suggested for transport to be arranged mini bus/trailer once a week to take the youngsters there, for a small donation of £5. Cllr C Price stated that the youngsters have in the past been invited to a Parish Council meeting, however they have not come. The Plumptre family have been written to by DDC about available land, and they wrote back with a number of questions, the Parish Council will have to get involved and have proper discussions about this. The Parish Council can write to Plumptre and parents, and have a consultation with the youth of the village.

Aylesham Heritage Centre held their AGM, they have had another busy year, in which they are recreating their banner. They were thankful to the Parish Council for the facilities and help throughout the year.

Tree planting in the Market Square, the Parish Council wish to involve Eric Buckle, and the Primary Schools for this. A site meeting with Fine View for this has not yet happened.

Bulb planting in the Market Square, Cllr B Morgan has emailed the Primary Schools in the village about their participation for this and is awaiting responses.

Aylesham Primary School Opening – Members of the Parish Council will be in attendance for this on Friday 20th September.

Kentish Gazette Cllr T Johnstone is taking over this in the interim. If there are an events/news information please let Cllr T Johnstone to have these included.

Aylesham 4 Aylesham have succesfully obtained litter picking equipment which will be stored at Aylesham House, where any community body can come and sign out the kit if they wish to use it.

Street Cleaner – The Parish Council wish to liaise with DDC and Veolia with regards to a work routine for the new Street Cleaner.

Youth Rep Cllr T King to speak to E. Barnes (DDC) about this.

Clerk/Councillors to look into this further.

The Parish Council wish to support them and the work they do, however to look into the possibility of extra hours and the jitty's being included in their work.