



AYLESHAM PARISH COUNCIL

Date of Issue:
4th April 2023

Dear Councillor

NOTICE IS HEREBY GIVEN THAT a meeting of the PARISH COUNCIL will be held at Aylesham House on TUESDAY 11th APRIL 2023 at 7.00pm when the business shown on the agenda below will be transacted.

Nicola Purcell

Acting Assistant Clerk to Aylesham Parish Council

1. Those Present
2. Apologies for Absence
3. Councillor Information
 - Declaration of Interest
 - Changes to Register of Interest
 - Granting of Dispensation
4. Minutes of Previous Meeting
 - Minutes of Parish Council Meeting held on 14th March 2023 to be agreed and signed as a true record.
5. Matters Arising (from the previous minutes not covered elsewhere on the agenda)

Meeting is suspended for up to 15 minutes to allow discussion with members of the electorate of the Parish of Aylesham present at the meeting.

6. Public Representation (Notified to Clerk in advance of the meeting, agenda items only)
7. External Reports
 - 7.1 County Councillor Report
 - 7.2 District Councillor Report
 - 7.3 DDC Community Development Officer

Parish Council Meeting Resumes

8. Clerk's Report (page 3)
9. Section 101 Delegated Authority (items to be noted by Council, none for April)
10. Finance, Audit & Personnel
 - 10.1 April 2023 Electronic Payment Schedule Approval (page 4)
11. Recreational & Facilities
 - 11.1 Land Hire Agreement – Aylesham 4 Aylesham Application July 2023
 - 11.2 Land Hire Agreement- DDC: The Skate Park, Revised date of 23rd April 2023
 - 11.3 Play Parks & Market Square – Any new matters/updates

12. Planning

12.1 Dover District Council Planning Reference: Amended Details 20/00365

Proposal: Approval of the reserved matters for the strategic infrastructure Phase 2A.1, 2A.2, 2A.3, 2A.4, and 3.1 including details for conditions 57, 88, 89, 90, 93, 100 and 114 pursuant to permission DOV/15/00068

Location: Phase 2A.1 and 2A.2, Aylesham Village Expansion, Aylesham, Kent

12.2 Dover District Planning Reference: 23/00071

Proposal: Formation of vehicular access and hardstanding

Location: 37 Hyde Place, Aylesham, CT3 3AN,

13. CCTV

13.1 Any updates

14. Aylesham Development & Aylesham Development Update Meetings

14.1 Next meeting date 18th April 2023

14.2 Demand Responsive Transport (Bus) – any updates

14.3 Market Square Lighting Project – any updates

14.4 Any new issues

15. Aylesham House (any updates)

15.1 Planning Application

15.2 CCTV Policy

15.3 Meeting Room Furniture

16. Highways Improvement (any updates)

16.1 Zebra Crossing – Dorman Avenue North

17. Spinney Wood

18.1 Any updates

18. Aylesham & District Community Workshop Trust

19.1 Any updates

19. Attlee Avenue - Parking at School Drop off and Pick Up Times

20. Entrance to Aylesham (B2046/Adisham Road)

21. Next Meeting Date; To be confirmed

22. Items for next Agenda

Local electors and the press are entitled to listen to Parish Council Meetings but not to take part. An opportunity to speak on an Agenda item will be given at the beginning of Council business. Please let the

Acting Assistant Clerk know in advance if you wish to speak on 07830 353872.

Agenda Item 8. Clerk's Report

8.1 email received from resident asking for assistance in her dissertation research. She would like to speak to parish councillors as part of a focus group regarding the Mining History of Aylesham

8.2. Email received regarding HGV's parking on Cooting Road causing obstructions and parking on restricted areas.

Actioned: reported to DDC parking.

Agenda Item 10.1 April 2023 - Electronic Payment Schedule

Payee	Expenditure	Invoice Number	Net	VAT	Total
Staff Expenses – Parish Clerk	Zoom subscription – April	N/A	£15.39	N/A	£15.39
Value Products Ltd	CCTV Signs		£31.31	£6.26	£37.57
DM Payroll Services Ltd	Administration of Payroll Services 2023/2024	2689	£240	N/A	£240
Payments made in March (after meeting) (as per Financial Regulations)					
Envisage Grounds Maintenance Ltd	Grounds Maintenance March 2023	1294	£888	£177.60	£1,065.60
Staff Expenses – Caretaker	Park Inspections Mileage March (5 weeks) 4.3 miles per week at 0.45p per mile	N/A	£9.68	N/A	£9.68
Gallus Online Ltd t/a Office Boffins	Guest Wooden Stacking Chairs 20	7344059	£1,279	£255.8	£1,534.80
JS Security Solutions Ltd	Supply, Install and Commission 6x CCTV Camera System	000599	£2,050	£410	£2,460
BHIB Ltd	Insurance 2023/2024	LCO02832	£2,184.33	N/A	£2,184.33
Christopher Cooney	Window Cleaning	166	£35	N/A	£35
Manse Designs Ltd	Aylesham House Planning Application Preparation	2022-24-INV-01	£900	N/A	£900
Manse Designs Ltd	Planning Application Fee to Dover District Council	2022-24-INV-02	£149.20	N/A	£149.20
VSafety	CCTV Window Stickers	3698630	£13.67	£2.73	£16.40